



EMPLOYMENT OPPORTUNITIES

Position: **TEACHERS – HEAD START PROGRAM**
Full Time
Location: Northern California
Salary: Depending on Experience
Filing Deadline: Open until filled

ALL APPLICANTS NEED TO SUBMIT COPIES OF TRANSCRIPTS WITH ECE UNITS WHEN APPLYING FOR THIS POSITION

EXAMPLE OF DUTIES:

1. Teach a group of children ages 3-5
2. Plan, develop and carry out classroom goals and objectives
3. Develop Individualized Learning plan (ILP) for each child
4. Maintain accurate records on children's developmental progress
5. Make two (2) home visits per year for each child to assess needs and keep parents informed about child's progress
6. Conduct developmental screenings and observations

QUALIFICATIONS:

1. AA or BA in Early Childhood Education or Child Development
2. A minimum of 1 year actual classroom teaching experience
3. Proof of completion of core ECE courses (ECE201 Child Development, ECE210 Early Childhood Education Principles, ECE211 Early Childhood Education Curriculum, ECE212 Child, Family and Community)
4. Current California Child Development Teacher Permit or qualified for a Teacher's Permit
5. Bilingual in Spanish desirable.

SELECTION PROCESS:

Applicants will be reviewed by a screening committee for satisfaction of minimum qualification standards. The best candidates for the position will be invited for a panel interview and evaluation. All candidates interviewed will be notified in writing following their interview. Please submit copies of transcripts, degree(s) and any certification along with the cover letter and resume.

SUCCESSFUL CANDIDATE REQUIRED TO PROVIDE EMPLOYMENT ELIGIBILITY VERIFICATION

HEALTH AND OTHER REQUIREMENTS:

Physical examination and TB test upon employment
Fingerprint clearance/child abuse Index/Criminal Record Statement.

APPLY: Attn: Human Resources Department
Institute for Human and Social Development
155 Bovet Road Suite 300
San Mateo, CA 94402
E-Mail to: hr_resume@ihsdinc.org

AN EQUAL EMPLOYMENT OPPORTUNITY – AFFIRMATIVE ACTION EMPLOYER