

Terra Nova Christian Preschool

Terra Nova Church Center

1125 Terra Nova Blvd

Pacifica CA 94044

Application for Employment

Name: _____

Phone Number: _____

Address: _____

Email address: _____

Position for which you are applying _____

Have you ever been employed under a different name Yes No

If yes please list all the names used

Do you possess a current California Driving License Yes No

Education

Type of School	Name of school	Location	Years completed	Major/degree
High school				
College				
Other				

Computer skills

Are you familiar with Mac

PC

Both

Previous Employment (Please list the last five years) If you need more room please use an additional sheet

Name of employer	Name of last supervisor	Employment dates	Pay or salary
Address		From To	Start Final
City, State, Zip Phone number	Your last job title		
Reason for leaving (be specific)			
List the positions you held, duties performed, skills used or learned,			

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May we contact your most recent employer

Yes

No

References

Please list three professional references (other than your previous employers)	
Name _____ Address _____ _____ _____ Phone Email	Name _____ Address _____ _____ _____ Phone Email
Name _____ Address _____ _____ _____ Phone Email	

Please state briefly why you think you would be suited to this position and provide any further information you would like us to have in support of your application

I fulfill the CCL requirements as set out in the Job Description **Yes** **No**

If no please give details of those you have yet to complete:

If appointed when would you be available to start _____

Signed _____

Date _____

Please forward completed application along with the supporting documents to:

The Moderator
Terra Nova Christian Preschool
1125 Terra Nova Blvd
Pacifica CA 94044

Or by email to pennynewall@aol.com, with the subject line "Administrator Application – [Your Name]"

The closing date for applications is February 15, 2015