**Full-time assistant** for my **Little Hands Daycare** from the hours of 8am to 1pm break till 3pm off at 530pm

Located in **San Mateo**, Little Hands is an exclusive family daycare that has been providing families with a peace of mind for over 20 years. Little Hands offers full time child care specializing in infants and children under the 3 years of age.  We provide a clean, safe and nurturing environment which will help foster any child's early steps in learning.
We are looking for a full time daycare assistant Monday through Friday. We need an assistant from 8:00 A.M to 1 P.M break till 3 P.M off at 5:30. This is also a great opportunity for students pursuing a career in early childhood development.
Responsibilities:
- Preforming varies activities with the children indoor and outdoor such as arts and crafts, dancing, singing, acting and reading.
- Maintain children's records such as feeding times, behaviors, sign-in/out sheets as well as daycare charts.
- Assist with lunches and snacks - prep, serve and clean.
- Cleaning includes but not limited to routine cleaning such as sweeping floors indoor and out, cleaning and disinfecting tables and high chairs, toys, supplies and organizing rooms. Assist in care and maintenance of the daycare, equipment, supplies and play yard.
- For infants assistants will change diapers. For children who are in the process of potty training, assistant will assist with potty training during the day.
- Other duties include assisting with infant feeding, dressing, sleeping, and other activities. Supervision of children during playtime to protect their wellbeing and safety. Plan, adapt and schedule age appropriate curriculum involving various activities to stimulate children's cognitive skills, abilities and development children's cognitive skills, abilities and development.
Requirements:
- MUST love working with infants and toddlers
- Previous experience in either daycare/pre-school/private nanny required
- Able to lift 40 pounds
- Non-smoker
- Must be fluent in speaking, reading, writing English, Spanish is a plus.
- MUST have current TB Test, Finger Print Clearance, CPR and First Aid Certification.
- ECE credits are a plus and encouraged. Not a requirement.

Benefits include:
2 weeks paid vacation after a year.

Pay depends on experience.

Please reply with your resume.

Contact info: littlehandssanmateo.com<[http://littlehandssanmateo.com](http://littlehandssanmateo.com/)>